

## APPENDIX B

# iZOS FILE MANAGEMENT WORKSPACE

This section provides an overview of the iZOS File Management Workspace and describes how to:

- Connect & Mount External Drives
- Mount Network Drives
- Copy Files to Destination Drives

## OVERVIEW

iZOS includes the iZOS File Management Workspace, a mouse-driven, dedicated file management system. The iZOS File Management Workspace provides the same functions as the RADAR® Application Menu item labeled File Management (**MAIN MENU/ FILE MENU/ FILE MANAGEMENT**), however its interface offers a larger viewing area and easy drag and drop functionality. With the iZOS File Management Workspace, RADAR® users can:

- Drag and drop files for transfer or backup purposes between the RADAR® Archive drive, an External drive connected via USB, or a Network drive.
- Manage files in the RADAR® Archive drive.



## GETTING TO AND FROM THE IZOS FILE MANAGEMENT DESKTOP

The iZOS File Management Workspace's features are accessed via its mouse-driven, desktop-style interface.

To access the iZOS File Management desktop:

- 1 From **RADARView™**, press **ALT+F2** on the **KC-24** or **W+1** on the **Session Controller**. The **System** and **Archive** drives will appear on the desktop as icons.



Do not modify or delete any content from the System drive unless instructed by iZ Support.

To access **RADARView™** from the iZOS File Management desktop:

- 1 Press **ALT+F1** on the **KC-24** or **W+1** on the **Session Controller**.

## CONNECTING & MOUNTING AN EXTERNAL DRIVE

Use the following steps to connect an External drive:

- 1 Connect an External drive to the RADAR®'s USB port – only FAT 32 formatted drives are supported.
- 2 Power on the External USB drive, then right click the iZOS File Management Workspace desktop and select **MOUNT**. Choose the USB volume to mount.

The External USB drive is now mounted and a drive icon will be visible on the desktop.



USB drives must be unmounted before being physically disconnected. See **UNMOUNTING USB DRIVES**, below.

## MOUNTING A NETWORK DRIVE

Use the following steps to mount a Network drive:

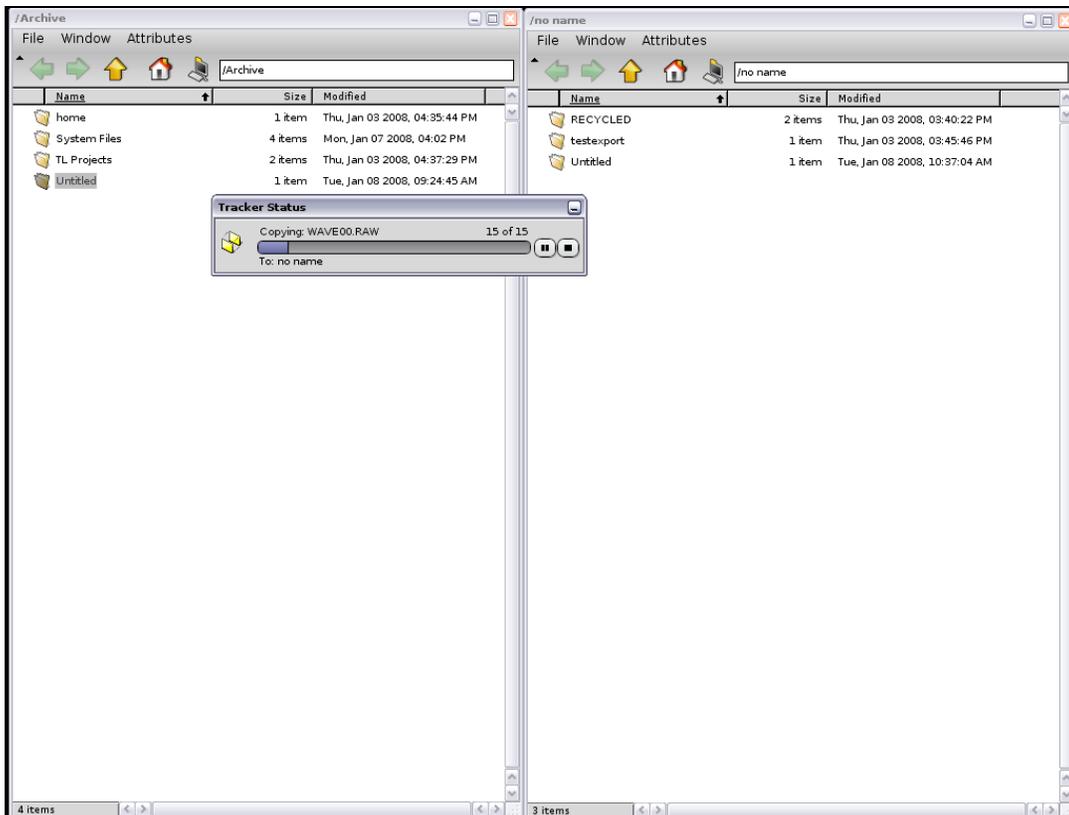
- 1 From **RADARView™** press **SHIFT+B** and use the **↑** and **↓** keys to select: **N:NETWORK**, and then press the **ENTER** key.
- 2 At the login prompt, type in the user name and password.
- 3 Once connected to the Network drive press **ALT+F2** on the **KC-24** or **W+1** on the **Session Controller** to switch to the iZOS File Management Workspace desktop.

The network drive is now mounted and a drive icon will be visible on the desktop.

## COPYING FILES TO A DESTINATION DRIVE

Use the following steps to copy files to or from an External USB drive or Network drive:

- 1 Open the source drive folder by double clicking on the source drive's icon.
- 2 Open the destination drive folder by double clicking on the destination drive's icon.
- 3 In the source drive folder, highlight the files/folders to be copied then drag them to the destination drive folder.



## UNMOUNTING USB DRIVES

Use the following steps to unmount an External USB drive before physically removing it from the RADAR®:

- 1 Right click on the USB drive icon on the desktop and select **UNMOUNT**.
- 2 Once the volume is unmounted it is safe to remove the drive from RADAR®.



Failure to unmount a USB drive correctly can cause damage to the data on the drive.

